

## **ANEXO IV**

### **“SOFTWARE (PROGRAMA)”** **(Orientação em inglês)**

A Proforma Invoice deve ser confeccionada, emitida e assinada pelo exportador em papel timbrado da empresa, no idioma que o mesmo eleger, contendo as seguintes informações:

**Ship to and Bill to:**

UNIVERSIDADE DE SÃO PAULO  
CNPJ: 63.025.530/0001-04  
Rua da Reitoria, 374  
Butantã – São Paulo – SP – CEP: 05508-220 – Brasil

**Exporter:** complete name / address / phone / e-mail.

**Manufacturer:** complete name / address / phone / e-mail.

**Goods description:**

- Quantity
- Software title and its value
- Físical support (ex.: CD, Pen-Drive, etc.) and its value
- Net and gross weight
- Total value

**Payment Terms:** Bank Transfer

**Bank information:** Name, address, account number, SWIFT and IBAN codes.

**Shipping conditions:** Air Freight Collect – by Air Cargo

**Destination:** Guarulhos Airport – São Paulo

**Delivery time**

**Representative in Brazil** (if any): complete name / address / phone / e-mail / agent's comission value and bank details (if commission is withheld/paid in Brazil).

**Validity:** for minimum 90 days

**Date**

**Responsible person signature** (preferably signed with blue pen)

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**ATTENTION: DO NOT PERMITTED USE COURIER SERVICE AS UPS, FEDEX, DHL, TNT, etc.**